

**MINUTES OF THE
MEETING OF
THE BOARD OF DIRECTORS
OF
PORT CHESTER OBEDIENCE TRAINING CLUB**

A Meeting of the Board of Directors of Port Chester Obedience Training Club ("Club" or "PCOTC") was held at 7:30 PM on January 25, 2022 via a Conference call due to Coronavirus19 outbreak

Present at the meeting were the following Managers and Directors:

Barbara Napoli	President
Kathy Gregory	1st Vice President
Lauren Green	2nd Vice President
Mary Skirchak	Treasurer
Donna Fanok	Recording Secretary
Olga Kornienko	Corresponding Secretary
George Berger	Director
Linda Kaplan	Director

Minutes of the Last Meeting - Upon the distribution of the Minutes of the Last Meeting to the members of the Board a motion was duly made to accept them and present them to the Membership.

Report of the President - Barbara Napoli

Events - Many new events are being added to the calendar. Under discussion are the fees to be charged for these events being held in the PCOTC facility. Having set rates and procedures for events will help avoid confusion to all concerned and facilitate in the event running smoothly.

Membership Fees - Membership fees will be changing later on in the year. Also under analysis will be class fees. We have not had a change in over 10 years.

Lease Update - The lease continues to be discussed with Management.

Audit Update - The audit has been delayed and will be completed on February 15.

Web Support Services - The Board has looked into hiring a web support company who can help provide software management along with customer support and improvements that can be made.

A motion was duly made and accepted with one member abstaining until she is able to review the contract.

Election Committee - George Berger will be heading the Election Committee. The Committee will be made up of 1 Board Member and 4 Volunteer Members. Up for election this year will be Vice President, Treasurer, Corresponding Secretary and a Director.

Mask Mandate will continue until there is a change for New York State by the CDC.

Report of the First Vice President - Kathy Gregory

Building Sign - Is continuing to move forward. Kathy has looked into having the sign company handle getting the permit needed for the placement of the sign on the building.

Discussion was continued moving forward with Training Directors. Board Members who will be available for contact and discussions will be:

Kathy Gregory - Nosework
Mary Skirchak - Family Matters
Donna Fanok - Agility
Olga Kornienko - Breed Handling
George Berger - Obedience/Rally

Report of the Second Vice President - Lauren Green

A motion to approve New Member was presented to the Board and unanimously accepted.

New Member	Dog Name	Breed
Li Yan & Cory Johnson	Echo	Bernedoodle

Report of the Treasurer - Mary Skirchak

The 1099's will be going out shortly.

Registration for the next session will be coming out soon.

Report of Director - Linda Kaplan

This session's registration went smoothly with no major problems.

Unfinished Business

- Building Sign Permit is advancing
- Copyright of logo is being addressed
- Continuing to work on the 2022 budget
- After the completion of the audit we will be implementing a new universal policy for collecting registration fees and event fees.

New Business

Preparation is moving forward for the 2021 Awards to be held during our Award Meeting, June 2022.

Our next Board Meeting is scheduled for March 8, 2022.

There being no further business, on motion duly made, the meeting was adjourned at 9:50 pm.

Barbara Napoli, President

Donna Fanok, Secretary

