

**MINUTES OF THE
MEETING OF
THE BOARD OF DIRECTORS
OF
PORT CHESTER OBEDIENCE TRAINING CLUB**

A Meeting of the Board of Directors of Port Chester Obedience Training Club (“Club” or “PCOTC”) was held at 7:30 PM on August 17, 2021 via a Conference call due to Coronavirus19 outbreak

Present at the meeting were the following Managers and Directors:

Barbara Napoli	President
Kathy Gregory	1st Vice President
Lauren Green	2nd Vice President
Donna Fanok	Recording Secretary
Olga Kornienko	Corresponding Secretary
George Berger	Director
Linda Kaplan	Director

Executive Session

Discussions with our lawyers have been finalized and results will be released in the form of a new club policy below.

President’s Report - Barbara Napoli

Draft of New Club Policy -

Member Authorization and Terminations

Upon departure from any position in the organization where a Member is given authorization to access any private, secure database or system where confidential, non-public information is kept, that Member immediately loses all authority to access that information and must immediately surrender any implement that enables them to do so (keys, combinations). Their passwords and user names shall be immediately terminated by the organization and any attempt to regain access to these databases may be prosecuted to the extent allowed by law. This applies to, but is not limited to, confidential membership data, class attendance and scheduling data, compensation and general financial information and special programs and events.

More specifically, any Board Member having access to any of the above mentioned confidential, non-public information shall have access to that, and any other confidential information terminated immediately if they should leave the Board of Directors for any reason. Any subsequent attempt to access this information may be prosecuted to the extent allowed by law.

COVID Update - COVID restrictions will continue as is pending any new CDC announcements.

If Board members have inquiries made about a particular subject discussed during a Board Meeting they will be able to respond prior to the release of the Board Minutes.

Keith Margulis and Lauren Green have been coordinating working together on the class scheduling.

Will be scheduling a repair to the WiFi in which a Board Member will be present.

A Motion was duly made to approve payment to Fran Hellman to teach Rally and accepted.

A motion was duly made and accepted for Kathy Gregory to become First Vice President.

Minutes of Last Meeting

The Board Minutes of July 27, 2021 were presented to the Board and approved and will be made available to the Membership on our website.

Report of the First Vice President - Kathy Gregory

Designs of our Club logo was discussed and will be resubmitted to the designer for further tweaking.

Also discussed was the subject of having our logo copyright protected.

Report of the Second Vice President - Lauren Green

New Member	Dog Name	Breed
Nancy Adler	Sasha	Shiloh Shepard

Nancy Field - Applied for reinstatement after her letting her membership lapse pursuant to Article 1 Section 6 of the bylaws.

A motion to approve New Member and Nancy Field was presented to the Board and unanimously voted in.

Treasurer's Report - Mary Skirchak

Follow up on the Club's audit was met with little success as calls were left unanswered. Will continue to make contact.

Report of Director - George Berger

A new lease must be worked out with the Management company. Along with that are a variety of items that must be brought to their attention including the condition of the parking lot, fumes coming from the business below into our upper level room, air conditioner unit etc. Board Lease Committee will meet after the close of this meeting.

New Business

A special Board Meeting will be held in order to discuss Training Directors on August 31, 2021.

The Board discussed the pros and cons and if it was necessary to have a Members Only page, A motion was duly made and accepted to shut down this page.

Old Business

We now have a new handyman. If there are any issues that need to be address please refer them to the Board.

Our next Board Meeting is scheduled for August 31, 2021 at 7:00 PM.

There being no further business, on motion duly made, the meeting was adjourned at 9:35 PM.

Barbara Napoli, President

Donna Fanok, Secretary