

**Port Chester Obedience Training Club
Board of Directors Meeting Minutes
Thursday August 01, 2022**

A regular meeting of the Board of Directors of the Port Chester Obedience Training Club was held virtually on Thursday August 1st 2022 at 7:04pm.

Present at the meeting were the following members and directors:

Kathy Gregory	President
Barbara Shubinski	1 st Vice President
Katherine Jochen	2 nd Vice President
Bruce Sheffler	Treasurer
Elpida Frantzeskarou	Recording Secretary
Sharon Ripps	Corresponding Secretary
George Berger	Director
Jeanne Meldrim	Director

Jeanne Meldrim moved to accept the new member applications of Patty Cox, Denise Devito, Glenna Lunn, Michelle Sanchez, Frederick Shreid & Barbara Shreid. The motion was adopted after discussion.

The Board went to Executive Session to discuss select instructor fees. A motion was adopted. The Board exited the Executive Session.

The Board discussed instructor compensation in relation to class sizes, the financials of the club, how other clubs manage instructor fees as well as membership retention considerations.

The Treasurer made a motion to remove the sanitizing dispensers given the monthly cost of \$800 and the fact that no one uses them. The motion was adopted.

The Board discussed correction to the minutes from June 29th and July 6th.

The Treasurer moved to accept the minutes of June 29th as corrected. The motion was adopted.

The 1st Vice President moved to match the job descriptions on the meeting of July 6th to what we sent to the membership. The motion was adopted.

The Treasurer moved to accept the minutes of July 6th as corrected. The motion was adopted.

The Corresponding Secretary noted that a special meeting was called for July 12th at which meeting Elpida Frantzeskarou was appointed Recording Secretary.

The Board discussed procedural matters and how to apply RROO for a potential virtual or hybrid members meeting.

The 1st Vice President made a motion the scheduled club meeting be moved from the 15th to the 17th. The motion was adopted.

The Board discussed having a formal process for evaluating and adding instructors to the Club's roster.

The Board discussed administrative matters.

The meeting adjourned at 9:02pm.

Elpida Frantzeskarou, Recording Secretary