

Port Chester Obedience Training Club Board of Directors Meeting Minutes Tuesday September 27, 2022

A regular meeting of the Board of Directors of the Port Chester Obedience Training Club was held virtually on Tuesday September 27th 2022 at 7:03pm.

Present at the meeting were the following members and directors:

Kathy Gregory	President
Barbara Shubinski	1 st Vice President
Katherine Jochen	2 nd Vice President
Bruce Sheffler	Treasurer
Elpida Frantzeskarou	Recording Secretary
Sharon Ripps	Corresponding Secretary
George Berger	Director
Jeanne Meldrim	Director

Katherine Jochen moved that the new member application of Bettina Rosser be approved. The motion was adopted.

The Treasurer presented an analysis of the Club's financial position and expenses, including rent, utilities and new equipment.

The Treasurer moved that in addition to getting rid of COVID restriction on maximum number of students, we make sure that the minimum number of students does not fall below the number of member students needed to cover the instructor's fee. The motion was adopted after debate.

The 1st Vice President moved that whenever there is a wait list generated during registration period, the board agrees to act quickly to add an identical or comparable class within the registration period or by the commencement of the session, including shuffling the curriculum around to find the space. The motion was adopted after debate.

The Recording Secretary moved that the Club admit Monique Plinck as a PCOTC agility instructor. The motion was adopted.

The Recording Secretary moved the following regarding the operation of the board:

- Board and club meetings will be scheduled for days and times that avoid conflict with classes
- Board members will provide a report on their additional responsibilities (based on the jobs to be done assigned)

- The board needs a person responsible for external events and Elpida volunteers to take that on as a job to be done (a job that is currently not assigned to any board member)

The Corresponding Secretary amended the first point of the motion that for club meetings Sunday will be the preferred day of the week. The motion was adopted after debate.

The Board discussed the date and logistics of the upcoming members' meeting.

Discussion on keys and making sure that everyone has the keys they need.

The meeting adjourned at 9:40pm.

Elpida Frantzeskarou, Recording Secretary